



GUIDE IN COPENHAGEN

Privacy Policy

Guide in Copenhagen understands that your privacy is important to you and is committed to protecting your personal information that you share with us under the General Data Protection Regulation (GDPR).

You consent that we use your personal information provided by you by using our website or the services offered by us. We need to collect, use and disclose personal information in order to perform our business functions and activities.

By providing personal information to us, you agree that this Policy will apply to how we handle your personal information. If you do not provide us with your personal information, or if you withdraw a consent that you have given under this Policy, this may affect our ability to provide services to you.

What information do we collect?

The personal information we collect about you is the information that is needed to provide our services to you, such as contact information.

We will only collect personal information in compliance with the General Data Protection Regulation when you contact us in person, by telephone, letter, or email.

In some circumstances, it may be necessary for us to collect personal information about you from a third party.

We will not be responsible for any incomplete personal information that you, or a person acting on your behalf, provide to us.

This website does not use any cookies.

How do we use your information?

Your personal information is treated as confidential.

We will only process your personal information where processing is necessary:

- to provide our services to you
- for compliance with our legal obligations
- for our legitimate interest

How do we store your information?

We only keep your personal information for as long as we need to, and/or for as long as we have your permission to keep it.

Your data will only be stored in Denmark.

What are your rights?

Under the General Data Protection Regulation you have the right to:

- be informed about what personal information that we hold about you at any time
- request us to update any inaccurate or incomplete personal information
- be forgotten, i.e. to request us to delete any of your personal information



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- opt out of any communications that we may send you
- complain about our processing of your personal information by contacting us. You are at any time entitled to file a complaint to a supervisory authority. The Danish supervisory authority is the Data Protection Agency (in Danish "Datatilsynet"), Borgergade 28, 5, 1300 Copenhagen K, Denmark.

How to contact us

If you have any questions and/or enquiries related to this Privacy Policy, please contact us as follows:

Guide in Copenhagen
Lisbet Andersen
Nærum Hovedgade 25, 3. C
2850 Nærum
Denmark
Tel.: +45 4056 1813
Mail: info@guideincopenhagen.dk

Changes to Our Privacy Policy

We may change this Privacy Policy from time to time (for example, in case of law changes). Any changes will be posted on our website.

This Privacy Policy was last updated on June 22, 2018.